

Form 4 – General Supplier Information

Proposing Supplier Information	
1. Contact Information	
▪ Company Name	
▪ Name and Title of Contact Person	
▪ Company Address	
▪ Phone	
▪ Email Address	
▪ Company Website	
2. Regional Offices and Staff	
▪ Describe whether your organization is local, regional, national or international.	
▪ Regional office servicing this engagement	
▪ Describe the range of services provided by the office servicing the engagement and # of employees.	
3. Company Information	
▪ Briefly describe your company and the characteristics that set your company apart.	
▪ Briefly describe how you will meet our requirements and maximize our return on investment.	
▪ Year Founded	
▪ Private vs. Public (Listing Exchange and Listing Code)	
▪ Fiscal year end	
▪ Revenue: Current Year	
▪ Revenue: Prior Year	

<ul style="list-style-type: none"> ▪ Net Income/Loss: Current Year 	
<ul style="list-style-type: none"> ▪ Net Income/Loss: Prior Year 	
<ul style="list-style-type: none"> ▪ Parent Company (If separate) 	
<ul style="list-style-type: none"> ▪ Describe parent company's relationship with the proposing party. 	
<ul style="list-style-type: none"> ▪ Genealogy of Organization (Changing business, name changes, acquisitions/mergers, etc.) 	
<ul style="list-style-type: none"> ▪ Describe if your organization is international, national, regional or local. Please explain. 	
<ul style="list-style-type: none"> ▪ Disclose any recent litigation (and outcomes) and litigation currently underway. 	
4. # of Supplier Employees	
<ul style="list-style-type: none"> ▪ Total Worldwide 	
<ul style="list-style-type: none"> ▪ Total in U.S. 	
<ul style="list-style-type: none"> ▪ # of full-time employees in: <ul style="list-style-type: none"> - Sales - Implementation and training - Customer service - Technical/Development - Administrative ▪ - Other (note relevant staff): 	
5. Company Qualifications	
Three or more years of related 3 rd Party QA experience. Briefly describe.	
6. Experience working with cities of our size. Briefly describe.	
7. Contract Termination for Default Please list all incidents in the past 5 years in which you have had a contract terminated for default. Termination for default is defined as notice to stop performance due to your non-performance or poor performance; and the issue was either (a) not litigated or (b) litigated, and such litigation determined you to be in default. Please provide: <ul style="list-style-type: none"> • Full details of all terminations for default • The other party's name, address and telephone • Your position on the matter 	

<p>8. Contract termination before contract completion for convenience, non-performance, non-allocation of funds, etc.</p> <p>Please list all incidents in the past 5 years in which you have had a contract terminated before completion (e.g. for convenience non-performance, non-allocation of funds or any other reason)</p> <p>Please provide:</p> <ul style="list-style-type: none">• Full details of all such terminations• The other party's name, address and telephone• Your position on the matter	
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